

Factory Assembled Structures Advisory Board Meeting

Labor & Industries
February 21, 2019
10 a.m. – 12 p.m.
S130

ATTENDEES:

Board Members Present: Joan Brown- Chair, Wade Elliott, Mike Lubliner, Alan Duer, Mike Szramek, Steven Hart, Craig Hillis

Absent: Don Carlson and Gary Stoskopf

L&I Staff: Craig Sedlacek, Annette Taylor, Alicia Curry

PROCEDURAL:

- Meeting called to order by Joan Brown.
- Introductions
- Approval of Minutes-
 - Approved and seconded the minutes from November 15, 2018 board meeting
- Attendance sheet passed around with member information to update if needed.

PROGRAM UPDATE:

- Program staffing. Currently looking to hire four additional Field Inspectors, a Plans Examiner and a couple Supervisors.
- Plan backlogs. All backlogs, except Factory Modular, are caught up to the Program goal of two weeks. The permit backlog is still large.
- Fee increases: The 4% fee increase on January 1, 2019 was implemented and went smoothly.
- Plan review application are still high but have leveled off.
- Rule Making: LNI has been approached by panelized component manufacturers requesting new rules to allow Inspections to take place in the factory. The Advisory Board went into in depth discussion regarding what the factories were asking for. The CR101, proposed rules, is planned to be filed on March 5, 2019. This gives notice to the public of the rule changes. The CR102, proposed rules, is expected to be filed on July 11, 2019. The CR103, final rules, is scheduled for Sept 17, 2019. Rules will be tentatively effective December 1, 2019.
- Legislative bills were discussed, they fall into three categories: Tiny Homes, Food Trucks and Miscellaneous.

BYLAWS:

- The board has been working to adopt Bylaws. Members have been provided with binders containing the “Open Public Meetings Act” (42.30 RCW), L&I Rules for the FAS Board (WAC 296-49A), The “Governors Handbook for the Boards and Commissions”, draft Bylaws for the FAS Board, “Roberts Rules of Order” and 43.22 RCW “Department of Labor and Industries” which authorizes the creation of the FAS Advisory Board.
- A motion was made and seconded to adopt the written Bylaws. Motion approved.
- A motion was made and seconded to amend the written Bylaws to add the term limit to Article III (b) to read “Board members are appointed by the director to four year terms” A motion was made and seconded. Motion approved.

ROUND TABLE; NEW ITEMS

- NEC-GFI protection standards in marina’s.
- Small Business Bill of Rights bill discussion.

Meeting adjourned at 12:00 noon.

Joan Brown, Chair

Craig Sedlacek, Secretary to the Board

